

St Lawrence School PTA

Minutes of the Annual General Meeting

Date: 24 September 2026

Venue: St Lawrence Primary School

1. Welcome and attendance

Danielle Callec welcomed everyone to the Annual General Meeting and thanked members for attending.

Present:

Amory Charlesworth, Danielle Callec, Natasha Dorey, Shauna Raine, Regine Le Brun, Emily Proctor, Jess Cattell, James Mason, Dave Luce, Kim Banks, Hannah Gauviun, Victoria Wilderspin, Vicky Luce, Astrid Jansen, Tina Harvey and Laura Shellingworth.

Apologies:

Christa Gilbert, Claire Sangster and Loren Pephanis.

2. Chair's Report

Danielle Callec presented the Chair's Report, reflecting on the work and activities of the PTA over the previous year.

3. Headteacher's Report

Amory Charlesworth presented the Headteacher's Report and thanked the PTA for its continued support of the school and its pupils.

4. Treasurer's Report

Danielle Callec presented the Treasurer's Report, which had been prepared by Killian Dorey.

5. Election of PTA Officers

Nominations were received for the four officer positions. The meeting voted on each nomination and the following officers were elected:

- **Chair:** Danielle Callec
- **Vice-Chair:** Vicky Luce
- **Secretary:** Claire Sangster
- **Treasurer:** Killian Dorey

6. Election of Committee and Class Representatives

The following representatives were nominated and elected:

- **Teacher Representative:** Mel Lowry
- **Nursery:** Loren Pephanis
- **Reception:** Vicky Luce
- **Year 1:** Bianca Fewster

- **Year 2:** Jenny Edwards
- **Year 3:** Laura Shellingworth
- **Year 4:** Loren Pephanis
- **Year 5:** Shauna Raine
- **Year 6:** Natasha Dorey

All nominees were approved by the meeting.

7. Fundraising Priorities and Planned Events

The meeting discussed the PTA's fundraising plans for the coming year. The aim will be to raise funds towards agreed school priorities, including **outdoor furniture and play equipment to enhance pupils' social times.**

Events and activities already being considered or planned include:

- School disco
- Doughnut sales
- Refreshments at the KS1 and KS2 Christmas shows
- Reintroduction of the Easter Trail
- Bingo, potentially held twice a year and beginning at the earlier time of 4.00pm
- Movie night
- An Easter "guess the number of Mini Eggs in the jar" competition
- A family general knowledge Kahoot quiz which families could take part in from home
- Christmas jumper regifting/sale
- Christmas car boot sale
- Halloween disco, with Regine offering to provide face painting

Victoria Wilderspin has ideas for developing the family Kahoot challenge. It was agreed that this could make a good Spring Term event and that Victoria would support the planning for it.

The PTA will investigate collecting unwanted Halloween costumes and Christmas jumpers after the relevant celebrations so that these can be stored and sold ahead of the events the following year.

Killian will investigate obtaining the appropriate gambling licence to enable the PTA to run suitable fundraising competitions.

8. Any Other Business

It was noted that homemade cakes may be sold where they are taken off site to be eaten.

The PTA will map its events across the school year, taking account of dates already included in the school calendar and weekly note. This will help to ensure that PTA events are spread appropriately across the year and do not clash with existing school activities.

9. Close

There being no further business, the meeting was brought to a close.